



INSTITUTE OF TAX ADMINISTRATION

INVITATION FOR APPLICATION TO THE EAST AFRICAN CUSTOMS CLEARING AND FREIGHT FORWARDING PRACTICING CERTIFICATE (CFFPC)

The Institute of Tax Administration (ITA) is an integral part of the Tanzania Revenue Authority (TRA) registered with National Council for Technical Education (NACTE) as a higher learning institution with a mandate uniquely focused on improving the practice of customs and taxation through training, research and consultancy.

Since its registration in 2007, ITA has been striving to be at the forefront in delivering outcome-based training for current and future customs and tax practitioners. It is within this context that ITA now invites applications from eligible candidates from the Eastern and Southern Africa region for admission into its competence-based customs and tax management programme, **The East African Customs Clearing and Freight Forwarding Practising Certificate (CFFPC)** - (either four months full time or six months part time).

Application deadlines and Commencement Dates:

The 2017 intakes for full-time and part-time courses leading to **the East African Customs Clearing and Freight Forwarding Practising Certificate (CFFPC)** is scheduled to commence on **Monday 5th March 2018** at the Institute's premises at Mikocheni 'B' Area in Dar es Salaam. The full-time and part-time programmes shall be conducted from **0830 to 1600 and 1630 to 2130** on Mondays through Fridays respectively. All eligible and interested individuals are advised to submit their applications by **26th January 2018**. Those who had previously applied for admission into the programme are advised to re-apply if they wish to be considered for admission.

Programme Objective:

The objective of this programme is to enable Customs Clearing and Freight Forwarding Agents appreciate and understand how to efficiently and correctly apply Customs laws and procedures in order to provide professional and high quality services to their clients on behalf of the Commissioner for Customs

Target Candidates:

Current or future Clearing and Forwarding Agents operational staff in Possession of at least a Certificate of Secondary Education Examination (CSEE).

How to apply:

- a) Applicants are encouraged to apply through the ITA online application system available through: www.ita.ac.tz

b) The online application fee (Tsh 10,000) is payable through Mpesa, TigoPesa or Airtel Money

Alternatively, applicants may download the forms from ITA website: www.ita.ac.tz or pick them at the Campus located at Mikocheni B Area, Dar es Salaam. The applications must be accompanied with evidence of payment of a non-refundable application fee of **Tshs. 10,000/=** for Tanzanians or **US\$ 10** for non-Tanzanians. The fee may be paid at any CRDB Bank Branch in favour of **ITA FEES COLLECTION ACCOUNT No. 0150303205600**.

Applications must be submitted (with evidence of possession of at least the minimum entry requirements) to the Institute **on or before 26th January 2018**.

Issued by:

Rector

Institute of Tax Administration

Dar es Salaam

Email: ita@tra.go.tz